

# Public Sector Women in Project Management Leadership Summit 2017

The premier development and networking summit to enhance leadership capability, connect with industry leaders and be inspired to achieve

## FEATURED SPEAKERS

**Kate Foy**  
Managing Director  
NSW Telco Authority



**Helen Robson**  
Program Manager Technology Infrastructure Branch  
Australia Bureau of Statistics



**Commander, RAN Christina Ween**  
Deputy Director Future Submarine Support System  
Department of Defence, Capability Acquisition and Sustainment Group and Royal Australian Navy



**Nicole Robertson**  
Director, Performance, Planning and Reporting  
Australian Electoral Commission



**Becky Wood**  
Executive Director, Fleet Program Delivery  
Transport for NSW



**Cass Coleman** Acting Director,  
Governance and Business Support Section  
Department of the Environment and Energy



**Rob Knox**  
Head of Portfolio Management  
Australia Post



**Susan McMahon**  
Senior Manager Business Strategy & Governance  
Sydney Light Rail Delivery Office,  
Transport for NSW



**Jane Gordon**  
Director, Financial Reporting Team  
Department of Finance



**Martin Rowe**  
Director - Client Services Centre  
Department of Social Services



**Vicki Northey PSM**  
Manager Exhibition Projects and Interpretation  
National Museum of Australia



**Robyn Hawkins**  
Senior Manager, Roads ACT  
Transport Canberra and City Services



**Garry Oates**  
Senior Project Manager  
Leading Federal Government Department

**Dr. Cecily Moreton**  
Executive Coach, Director  
Moreton Executive Coaching



**Regina-Lee Andracchio**  
Managing Director and Primary Producer and Farmer  
Holistic Qi Pty Ltd and Campacchio Fine Foods



## CHAIR

**Melinda Penna**  
Start-Up CEO/Founder & Mentor, Industry and Leadership Consultant  
Melinda Penna



**2017 Theme:**  
**'Building Blocks to Success'**

**Pre Workshop** 18 Sept 2017  
**Summit** 19 & 20 Sept 2017  
**Post Workshop** 21 & 22 Sept 2017  
Novotel Canberra

- Be inspired & network with accomplished project leaders
- Master stakeholder engagement, influence and communication
- Develop advanced project planning and delivery skills
- Gain practical leadership skills & position yourself for progression

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## EVENT PARTNERS



## ORGANISED BY



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## Inspiring leadership through powerful and life changing conversations

18 September

9.00 - 4.30

Despite the changing nature of the Project Management environment, emerging female leaders still face the challenge of transitioning into different leadership positions. Women seeking to secure higher level positions need to equip themselves with a range of skills to successfully expand their mindsets and capabilities allowing them to gain recognition and support from others. To make effective strategic decisions, emerging leaders need to understand the significance of conversations to engage and make the right conversations in the differing situations that Project Management drives them into.

This workshop will provide emerging female leaders within the field of Project Management with the skills to develop their leadership profile, gaining the essential communication skills to delve into the right conversations that will lead them to success. Over the course of this practical and interactive workshop, participants will not only engage with a leadership expert but also be given the opportunity to network with like-minded individuals within the field. They will be able to use the skills learnt on the day to emerge as effective communicators, championing their personal career goals. This inspiring workshop will provide a clear road map for any female leader within the project management field to reach into the next stage of their career.

### Raise awareness around your 'blind spots' that block authentic and powerful communication

- Be aware of your strengths and weakness as a leader
- Understand and equip yourself with characteristics that define a leader
- The art of language

### Key building blocks to develop engaging and successful relationships - the 'what and how' we communicate

- What we communicate - it's ability to turn tables
- How to communicate to success
- Mastering the skills of effective communication

### Leverage your communication skills to enhance your own career transition

- Transition into authentic leadership - defining your own leadership journey
- Achieve your career goals through compelling language
- Skills for self-promotion and accelerated career progression

### Network and give back to lift your profile

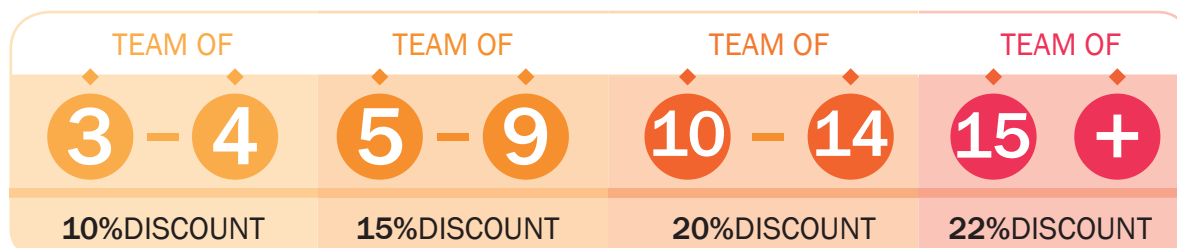
- Networking success - the art of communicating with different individuals
- Eliminate any unconscious bias through strong and clear communicative skills.
- Create a personalised action plan to lead you to your goals

**Expert Facilitator: Gail Neeson** Professional Development Consultant  
Moreton Executive Coaching

## WORKSHOP SCHEDULE

- |                 |                     |                 |                      |               |                          |
|-----------------|---------------------|-----------------|----------------------|---------------|--------------------------|
| • 8.30 - 9.00   | <b>Registration</b> | • 11.00 - 12.30 | <b>Session Two</b>   | • 3.00 - 3.20 | <b>Afternoon Tea</b>     |
| • 9.00 - 10.40  | <b>Session One</b>  | • 12.30 - 1.30  | <b>Lunch</b>         | • 3.20 - 4.30 | <b>Session Four</b>      |
| • 10.40 - 11.00 | <b>Morning Tea</b>  | • 1.30 - 3.00   | <b>Session Three</b> | • 4.30        | <b>Close of Workshop</b> |

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## Day One 19 September 2017

### 2017 Theme: 'Building Blocks to Success'

Looking to progress your career in project management without a clear plan to make it happen? This unique summit will tackle the project often overlooked - your career.

Join the who's who of Project Management from across the APS. Explore the steps they took to achieve success, and leave with the inspiration, strategies and skills to pave your own path to success.

#### 8.30 - 8.55 Registration and Morning Coffee

#### 8.55 - 9.00 Official Welcome and Opening Remarks from the Chair

#### 9.00 - 9.15 WELCOME TO COUNTRY

#### 9.15 - 9.40 OPENING KEYNOTE CASE STUDY

##### Inspirational leadership - You're only as good as your team

In order for a leader to be successful in any industry, it is critical that they surround themselves with a diverse and experienced team. As a seasoned project management leader and now Managing Director of NSW Telco Authority, Kate know the role her team plays in the organisation's success as well as her own. Kate will share leadership insights and advice to help you to empower your team.

- Embody the organisation's values
- Empower your team
- Prioritise people over objects

**Kate Foy** Managing Director  
NSW Telco Authority

#### 9.40 - 9.50 Questions and Discussion

#### 9.50 - 10.25 EXPERT COMMENTARY

##### Transformational leadership – Implement agile techniques to improve your project delivery

The digital age and "the internet of things" require organisations to improve their business agility to respond to changes in their operating environment. This influences the way we deliver projects and the need to up-skill leaders and project teams in new practices. Sandra uses her knowledge of the project management sector to delve into agile practices and techniques, providing leaders and project members with strategies to improve project delivery and performance.

- Utilise agile transformation techniques
- Establish your leadership profile
- Understand the changing environment

**Sandra Arps** PMO Consultant  
PMO Guru

#### 10.25 - 10.40 Questions and Discussion

#### 10.40 - 10.55 Morning Tea

#### 10.55 - 11.30 CASE STUDY

##### Adapting in times of transformation

The constantly changing environment of the Public Sector calls for leaders to adapt their strategies to overcome these hurdles and ensure success. Reflecting on her experience in re-establishing the project management office at the AEC, Nicole highlights the skills that allowed her to support the AEC to manage the change that resulted from the 2013 Federal Election.

- Lessons learnt
- Navigate through a transforming environment
- Create a cohesive plan to implement change

**Nicole Robertson** Director, Performance, Planning and Reporting  
Australian Electoral Commission

#### 11.30 - 11.45 Questions and Discussion

#### 11.45 - 12.35 INTERACTIVE PANEL DISCUSSION

##### Resilience in times of transformation

With every new project a leader takes on, a new set of obstacles will emerge that can hinder their ability to achieve success. Leaders within the project management sphere need to foster the ability to stay resilient in times of change and create a clear road map to project success for their team. This panel will discuss how to:

- Cultivate an adaptive mindset
- Stay positive in the face of change
- Team leadership - Creating a clear line of sight to project success

**Robyn Hawkins** Senior Manager, Roads ACT  
Transport Canberra and City Services

**Rob Knox** Head of Portfolio Management  
Australia Post

**Cass Coleman** Acting Director - Governance and Business Support Section

Department of the Environment and Energy

#### 12.35 - 1.35 Networking Lunch

#### 1.35 - 2.10 CASE STUDY

##### Develop your leadership profile – Establish your reputation

It is often hard to develop your leadership profile and communicate effectively in a male-dominated environment. One can develop their profile through their unique expertise or by making tough calls that will gain recognition and respect from your team and colleagues. Susan shares her experiences in helping to deliver the Sydney Light Rail project.

- Know when to make tough decisions
- Navigate through challenges
- Project a confident leadership image

**Susan McMahon** Senior Manager Business Strategy & Governance

Sydney Light Rail Delivery Office, Transport for NSW

#### 2.10 - 2.25 Questions and Discussion

PLUS TWO WORKSHOPS!

Plus Two Separately Bookable  
Workshops on 18 & 21-22 September 2017



VALUE PLUS DISCOUNT

Receive up to \$400 off registration if you register and pay by 14 July 2017

# Day Two 20 September 2017

## 2.25 - 3.00 CASE STUDY

### The stakes are high – Effective communication to ensure success

A successful leader will ensure the objectives and expectations of stakeholders are met to allow the smooth delivery of a project. Martin shares his experiences within Project Management whilst providing strategies to build a cohesive and strong project.

- Effective management of stakeholders
- Communicate efficiently
- Lead with a vision

**Martin Rowe** Director - Client Services Centre  
Department of Social Services

## 3.00 - 3.15 Questions and Discussion

## 3.15 - 3.30 Afternoon Tea

## 3.30 - 4.05 EXPERT COMMENTARY

### The language of leadership - From operational manager to executive leader

Management and leadership are all about countless conversations that form the building blocks of relationships. In this session Cecily will share executive coaching stories of how women can progress from project manager to executive leadership roles by changing the language and structure of their conversations.

- Conversations that manage and improve productivity
- Conversations that lead and enhance relationships
- Conversations that inspire and invite promotion

**Dr. Cecily Moreton** Executive Coach, Director  
Moreton Executive Coaching

## 4.05 - 4.20 Questions and Discussion

## 4.20 - 4.30 Concluding Remarks from the Chair

## NETWORKING RECEPTION

4:30 - 5:30PM

Make the most of your experience,  
join us to network over complimentary  
canapés and drinks

## FACULTY OF EXPERTS

### Melinda Penna

Start-Up CEO/Founder &  
Mentor, Industry and Leadership Consultant  
**Melinda Penna**

### Sandra Arps

PMO Consultant  
PMO Guru

### Gail Neeson

Professional Development Consultant  
Moreton Executive Coaching

## 8.30 - 8.55 Morning Coffee

## 8.55 - 9.00 Opening Remarks from the Chair

## 9.00 - 9.45 OPENING CASE STUDY

### Lessons learnt - Overcoming the challenges to leadership

When taking the next step into leadership there will be inevitable obstacles you will need to face. Understanding the environment that you're in will allow for the successful achievement of career goals, driving you to the next stage in your leadership journey.

- Reflecting on the past - Lessons learnt
- Search and seize the opportunity
- Strategies to overcome obstacles and reach goals

**Helen Robson** Program Manager Technology  
Infrastructure Branch  
Australia Bureau of Statistics

## 9.45 - 10.00 Questions and Discussion

## 10.00 - 10.45 CASE STUDY

### Navigating through complex environment – Breaking the norms to leadership

Not all leaders follow the conventional pathways of their position. However, the different pathways into project management allow for a variety of perspectives delivering greater value. Christina provides an insight into her leadership journey highlighting the building blocks she built that paved the way to her success.

- Strategies for success
- Seizing opportunities to achieve your goals
- Becoming comfortable with the unknown

**Commander, RAN Christina Ween** Deputy  
Director Future Submarine Support System  
Department of Defence, Capability Acquisition  
and Sustainment Group and Royal Australian  
Navy

## 10.45 - 11.00 Questions and Discussion

## 11.00 - 11.15 Morning Tea

## 11.15 - 12.00 CASE STUDY

### Effective use of your assets – Build a positive and inclusive team culture

To be successful, a leader needs to foster trust within their team. In this session, Becky will share her experiences of creating a strong team culture built on trust, and how this enables improved strategic outcomes for the organisations.

- Importance of a positive team culture
- Understand and reflect on how best to include diversity
- Active leadership and the challenge of remaining visible

**Becky Wood** Executive Director, Fleet Program  
Delivery  
Transport for NSW

## 12.00 - 12.15 Questions and Discussion

## 12.15 - 1.15 Networking Lunch



## SUPER SAVER DISCOUNT

Receive up to \$300 off registration if you register and pay by 8 August 2017



## EARLY BIRD DISCOUNT

Receive up to \$150 off registration if you register and pay by 31 August 2017

1.15 - 2.00

## EXPERT COMMENTARY

### Realise your potential - Build the best version of you

To successfully lead within the different environments your career takes you, an emerging leader needs to understand what they can bring to the table. However, effective leadership also includes understanding your long-term goals for your career. Regina-Lee will highlight how she overcame different obstacles to build the career she desired.

- Lessons learnt and practical strategies for success
- Create your own pathway to leadership
- Leverage your potential to achieve your career goals

**Regina-Lee Andracchio** Managing Director and Primary Producer and Farmer  
**Holistic Qi Pty Ltd and Campacchio Fine Foods**

2.00 - 2.15

## Questions and Discussion

2.15 - 3.15

## INTERACTIVE PANEL DISCUSSION

### Effective management of conflict – Ensure cohesion in projects

Projects often require a diverse range of perspectives and expertise to deliver the best outcome. Involving multiple stakeholders can result in conflict and confusion between different parties. To keep projects on track, leaders need to be a unifying force and understand the importance of managing conflict to ensure the project remains on track and achieves its goal. This panel will discuss:

- Different approaches to conflict management
- Effective communication strategies and developing skills of diplomacy
- Leading by example

**Garry Oates** Senior Project Manager  
**Leading Federal Government Department**  
**Vicki Northey** PSM Manager Exhibition Projects and Interpretation  
**National Museum of Australia**  
**Nicole Robertson** Director, Performance, Planning and Reporting  
**Australian Electoral Commission**  
**Jane Gordon** Director, Financial Reporting Team  
**Department of Finance**

3.15 - 3.30

## Afternoon Tea

3.30 - 4.30

## INTERACTIVE CLOSING ROUNDTABLE

### Building blocks to success - Pave your own leadership journey

As the summit comes to its conclusion, Melinda Penna will reflect on the major themes addressed over the two days and open the floor to an interactive discussion. This session format encourages attendees to share their experiences and insights on the issues at hand. Discuss:

- Key takeaways from the summit
- Essential blocks to pave the way to your goals
- Creating an action plan to transition into the leader you want to be

**Melinda Penna** CEO/Founder & Start-Up Mentor, NED, Speaker, Industry Consultant

4.30

### Concluding Remarks from the Chair and Summit Close

## ABOUT THE EVENT

Times of change and transformation present multiple impacts on organisations. Being the front-runners to initiate and facilitate this evolution, Project Management leaders must ride the tides of change, adapt to new leadership strategies, and remain agile to stay at the cutting edge.

The **Public Sector Women in Project Management Leadership Summit 2017** seeks to provide practical tips and tools for existing and emerging female leaders within the Project Management sphere to reach their leadership potential.

The summit will provide an exceptional line-up of inspirational front-runners, who will offer advice and share their knowledge to address the challenges that women face in their roles. It will also explore key strategies for navigating through challenging times and overcoming obstacles. Participants will leave feeling equipped to overcome the inevitable difficulties on their career journey into Public Sector Project Management leadership.



## FOLLOW THIS EVENT

Tweet about this event using the hashtag #WilmaChat and @LiquidLearning for daily industry updates!

## WHO WILL ATTEND

Current Leaders

Aspiring Leaders

Future Leaders



# Post-Summit Workshop

21 & 22 September 2017

## Project Managers Leadership Workshop

Project managers own a unique place within their organisation, tackling the complexities of large-scale change and the execution of vital programmes. Frameworks and forecasts form the backbone of any successful project management agenda, but in order to reach up to the next level and emerge as a true leader and business partner, project managers need to expand their knowledge base and master a new set of leadership skills.

This 2 day interactive workshop will give delegates the tools they need to effectively guide and support their team through complex projects and reinforce healthy practice. Delegates will learn how to tailor their communication and behaviour and will gain an insight into how this affects their team's capability. Throughout a series of expert-led sessions, delegates will experience a range of new techniques and processes to assist them in overcoming the common challenges of this dynamic field.

This hands-on workshop will explore the foundations of good leadership, provide insight into communication styles and engaging with staff and stakeholders, and provide practical solutions to problems commonly faced by Project Management leaders. Delegates will build the leadership skills necessary to enhance their leadership performance.

21 September

9.00 - 4.30

22 September

9.00 - 4.30

### Day 1

#### Leading with Emotional Intelligence

- The leadership challenge and leadership beliefs
- The emotionally intelligent leader
- Managing your leadership state
- Managing professional and personal set-backs effectively

#### Engaging and Influencing Stakeholders

- Analysing how stakeholders think and communicate
- Importance of rapport and working collaboratively to manage change
- Creating a common ground for dialogue to facilitate inclusive communication
- Effective communication and issues management – from global to specific
- Aligning values to impact project performance

#### Strategies for Effective Project Governance

- Encouraging support and buy-in from senior management
- Collaborating with external groups for effective partnerships
- Managing difficult conversations and resolving conflict in a project cycle
- Building your circle of influence – networks and leadership

#### How leadership styles impact project success

- Recognising how your leadership style may hinder or enhance project performance
- Identifying how your leadership style can be a blocker or enabler of change
- Navigating changing leadership presence and styles in an organisation

**Expert Facilitator: Deborah Bispham** Project Manager  
Life Changing Solutions

### Day 2

#### Effective problem solving for increased project performance

- Taking a proactive problem solving approach
- Understanding the root cause
- Breaking down the barriers to critical thinking
- Negotiation and reframing for effective solutions

#### Managing your team and the efficiency of delegation

- Setting up your project for effective delegation – understanding expectations
- Barriers to effective delegation and the micro manager
- Team Leadership versus Team Management

#### Driving effectiveness through mentoring and coaching

- The role of the leader in improving staff experience
- Coaching staff for increased performance
- Leading by example: Setting positive behaviours
- Meta Programs to take your leadership to the next level

#### Building personal leadership traits

- Understanding your value as a project leader and how to increase that unique value
- Cultivating a high-performance mind-set- become the leader you want to be
- Leading with perspective and purpose
- Setting your leadership blueprint

## WORKSHOP SCHEDULE

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Registration Information

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Delegate Information

#	Title	Full Name or TBA	Position	Email	Attendance Date/s
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2					<input type="checkbox"/> 18 <input type="checkbox"/> 19 & 20 <input type="checkbox"/> 21 & 22
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<input type="checkbox"/>	1 Day Workshop	\$1395 + GST = (\$1534.50)	\$1295 + GST = (\$1424.50)	\$1245 + GST = (\$1369.50)	\$1195 + GST = (\$1314.50)	

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	X	

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